



## NORTH CAROLINA CREDIT UNION DIVISION

### APPLICATION FOR STATE CHARTERED CREDIT UNION BRANCH

#### I. PLEASE FURNISH THE FOLLOWING:

1. Name of credit union \_\_\_\_\_
2. Number of branches currently in operation \_\_\_\_\_
3. Total number of current members \_\_\_\_\_
4. Location of proposed branch \_\_\_\_\_  
\_\_\_\_\_
5. Location of the branch closest to the proposed branch \_\_\_\_\_  
\_\_\_\_\_
6. Number of miles from the branch closest to the proposed branch \_\_\_\_\_
7. Number of current members that will be served by the proposed branch \_\_\_\_\_
8. Number of potential members the proposed branch would serve \_\_\_\_\_
9. What percentage of total assets are fixed, including the proposed branch \_\_\_\_\_
10. A business plan including a three-year proforma, a complete financial analysis of the cost of opening the proposed branch, including, but not limited to, whether the branch will be

leased or built, the cost of operations, number of square feet of the building, a description of the furnishings and equipment and the cost of additional staffing requirements

11. A description of the facilities, a description of the vault, number of teller windows, whether there will be a drive-through window, number of ATM machines and hours of operation
12. A brief statement as to the affordability of the proposed branch
13. A brief statement as to the local support and necessity for a branch

_____	_____	_____
Officer of Credit Union	Title	Date

Mail To: North Carolina Credit Union Division  
4314 Mail Service Center  
Raleigh, North Carolina 27699-4314

Physical Location: North Carolina Credit Union Division  
205 W. Millbrook Road, Suite 105  
Raleigh, North Carolina 27609